



**Indian Dairy Association
(North zone)**

***Prestigious Best Maintained Dairy Plant Award
for the Year 2023-24***

Applications are invited for the

**“Best Maintained Dairy Plant (Each in Private and
Cooperative/Govt. Sector) in North India”**

From different milk plants located in the states of Haryana, Punjab, Jammu-Kashmir, Himachal Pradesh, Uttar Pradesh, Uttarakhand and Rajasthan in the prescribed format.

The Application Form is enclosed with this letter. The duly filled applications should be sent to **Sh. Suvaneet Kumar, Indian Dairy Association, IDA House, Sector-IV, R K Puram, New Delhi-110022.**

The applications should be accompanied with a fee of Rs. 10,000/- (Ten thousand) per plant .It may be paid directly to IDA North Zone bank account in ICICI Bank as per details given below :

Account Holder Name: Indian Dairy Association North Zone

Bank: ICICI Bank

Account No.: 182401001311

Branch: R.K. Puram Branch, IDA House, Sector IV, R.K. Puram, New Delhi - 110022

IFSC Code: ICIC0001824

Last date for receipt of the applications is 15-12-2024

Chairman, IDA (NZ)

Convener of the committee IDA (NZ)

APPLICATION / EVALUATION FORMAT FOR THE AWARD OF "BEST MAINTAINED DAIRY PLANT in NORTH ZONE" FOR THE YEAR 2023-24

Sr No	Particulars	Response
1	Procurement	
i	AI facilities and Veterinary health facilities to Farmer	Yes/No
		Yes/No
ii	Feed, Fodder & seed facilities to Farmer	Yes/No
iii	Payment system	
a	online	Yes/No
b	offline	Yes/No
iv	How much milk received at dock	
a	cans %	
b	Milk tankers %	
v	MBR Time in Cans	
	tankers	
vi	Temp. Of milk in Cans	
	tankers	
vii	System of traceability of milk upto	
	Chilling Centres	Yes/No
	Society	Yes/No
	Individual Farmer	Yes/No
viii	Infrastructure of educating the farmers for the clean milk production (documentary evidence)	Yes/No
ix	Incentive scheme for clean milk production	Yes/No
x	Arrangement for can/tanker cleaning at	
	Dock	Yes/No
	Chilling Centres	Yes/No
	society level	Yes/No
2	Processing	
i	Is the Dock Reception section part of the process building or separate.	Yes/No
ii	Is there separate section for can receiving, washing and despatch of empty cans in the same incoming vehicle or separately (specify)	Yes/No
iii	is there Centrised CIP system with no. of circuits.	Yes/No
iv	Is there Can washing/tanker washing/sample taking arrangement and weighing arrangement of vehicles.	Yes/No
v	Specify the level of measuring, recording, control and automation	
	Manual	Yes/No
	Semi auto	Yes/No

	Automatic	Yes/No
vi	Specify the repasturization and reprocessing	
	<5%	Yes/No
	<10%	Yes/No
	<20%	Yes/No
vii	Recoveries	
	Fat%	
	SNF%	
viii	%age losses of Packing Material	
	<1	Yes/No
	<2	Yes/No
	<3	Yes/No
ix	Are the flow diversion valves functional?	Yes/No
x	Are pallets made of non-absorbent material other than wood for keeping raw and finished material?	Yes/No
3	Quality Control	
i	Whether the frequency of monitoring the critical limits at CCPs is maintained?	Yes/No
ii	Whether break downs, malfunctions & non conformities are recorded?	Yes/No
iii	Whether there is a provision to review and revise procedure, if so, the frequency?	Yes/No
iv	Is the unit having in house facility for inspection and testing of incoming & outgoing product, pkg. material, ingredients etc as per FSSAI norms? (Detailed list to be provided)	Yes/No
v	SPC count of (as per FSSAI Norms)	
	In coming raw milk	
	Outgoing milk	
	SMP /WMP	
	Other products (specify)	
vi	Coli count of (as per FSSAI Norms)	
	In coming raw milk	
	Outgoing milk	
	SMP /WMP	
	Other products (specify)	
vii	M B R time of (as per FSSAI Norms)	
	In coming raw milk	
	Outgoing milk	
viii	List of Third party certification other than FSSAI	
	1	
	2	
	3	
ix	Whether cow & buffalo milk being received/processed separately	Yes/No

x	Are Milk and Milk Products tested for heavy metals, antibiotics, pesticides residues, aflatoxins contaminants & adulterants and proper records maintained?	Yes/No
4	Marketing	
i	Is the unit having adequate facilities for transportation of finished products?	Yes/No
ii	Is the products being dispatched as per product requirement.	Yes/No
iii	Product return from Market %	Yes/No
iv	No. of complaint in the year under consideration.	Yes/No
v	Are the vehicles cleaned & disinfected regularly?	Yes/No
vi	System of Marketing	
	Dealer System	Yes/No
	Retailer system	Yes/No
	Direct to consumer	Yes/No
vii	Transport vehicle	
	Owned %	Yes/No
	Hired %	Yes/No
	Dealers vehicle%	Yes/No
viii	No. of sole outlets	
	Owned	Yes/No
	Hired	Yes/No
	Franchises	Yes/No
ix	Expenses of Advertisement % of Turnover	
	>1%	Yes/No
	>2%	Yes/No
	>5%	Yes/No
x	Syatem of fixing sale price	
	as per market Leaders	Yes/No
	As per cost	Yes/No
	As per profit	Yes/No
5	Civil	
i	Quality of Building and construction:	
	Permanent(RCC)	Yes/No
	Temporary(Shed)	Yes/No
ii	Is the design and layout have sufficient space in different sections for machinery, equipment, personnel etc without congestion?	Yes/No
iii	Does the building provide sufficient protection against the entry and harbourage of rodents, birds, flies, insects etc.?	Yes/No
iv	Are the Windows and doors cleanable, sufficiently wide and made of durable non absorbent material other than wood?	Yes/No

v	Is the floor made of hard surface, impermeable, smooth, free of pits and crevices?	Yes/No
vi	Is drainage facility adequate?	Yes/No
vii	Are floor to walls and walls to walls junctions properly rounded off?	Yes/No
viii	Are the walls washable up to 1.5 meters?	Yes/No
ix	Is there adequate lighting (540 Lux) in all inspection areas and 220 lux in work room and clean & protected.?	Yes/No
x	Provision for future expansion.	Yes/No
6	Maintenance	
i	Which type of Maintenance being following	
a	Breakdown	Yes/No
b	Preventive	Yes/No
c	Predictive	Yes/No
ii	Is there a documented procedure for maintenance of : (Attach the required documents)	
a	Equipment / machinery	Yes/No
b	civil	Yes/No
iii	Does the dairy have a proper exhibited maintenance schedule?	Yes/No
iv	Are equipment marked with identification numbers?	Yes/No
v	Loss of Production hours due to breakdown in the year.
vi	Expenditure in store/spares , outside repairs per lts of milk processed.
vii	No. of motor burnt/rewinded/repalced.	...
viii	Daily/weekly/monthly/annually maintaenece charts.	Yes/No
ix	Wheather store inventory is digitilized.	Yes/No
x	Is the minimum and maximum limit followed in the store.	Yes/No
7	Safety	
i	Safety requirements/mesures provided in Boiler Section	Yes/No
ii	Safety requirements/mesures provided in Refrigeration Section	Yes/No
iii	Safety requirements/mesures provided in Electrical Section	Yes/No
iv	Safety requirements/mesures provided in Processing Section	Yes/No
v	Safety requirements/mesures provided in ETP section	Yes/No
vi	Safety requirements/mesures provided in Fire	Yes/No
vii	Any mock drills being performed if yes, five documents.	Yes/No
viii	Any accident/Injury/Death during the year in the plant.	Yes/No
ix	Is personnel imparted regular training on personnel safety?	Yes/No
x	Are eye wash and shower stations in working order and inspected at least monthly?	Yes/No
8	Administrtive and Health	
i	Does the dairy have Rest room for workers?	Yes/No

ii	Does the rest room provided separately for male and female workers?	Yes/No
iii	Are changing rooms Integrated in the layout to prevent exposure of workers to outside atmosphere after change to work uniform?	Yes/No
iv	is change room provided separately for male and female workers?	Yes/No
v	System of medical check up exist or not.	Yes/No
vi	System of incentive for staff.	Yes/No
vii	In-house training of staff exist or not.	Yes/No
viii	%age of work force leaving the organization during the year under consideration. (No. of employee leaving the organization/Average no. of employee during the year)	
ix	Is dairy provide clean uniform to work force.	Yes/No
x	No. of employee trained during the year from external agency.	
9	Services (Fuel, Power, Water & ETP)	
i	Whether plumbing diagram of the water supply system is available with the outlets identified and serially numbered?	Yes/No
ii		Yes/No
iii	Is there a method of making water fit for drinking.	Yes/No
iv	Is water storage tank (s) and source (borewell) protected from outside contamination?	Yes/No
v	Whether there is a documented procedure for cleaning and disinfecting and records maintained?	Yes/No
vi	Alternative use of Energy in the Plant, Pl specify, if any.	Yes/No
vii	Milk processed per unit of power	
viii	Milk processed per kgs of fuel	
ix	Milk processed per lts of water	
x	Energy conservation in	
a	Heat Energy	
b	Cold Energy	
c	Electrical Energy	
10	Miscellaneous	
	Any other measures/interventions under taken other than legal requirement for the claim for the Best maintained Dairy Plant	