



INDIAN DAIRY ASSOCIATION

IDA HOUSE, SECTOR IV, R.K. PURAM, NEW DELHI-110 022

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Opportunity for the Post of Research Analyst

Are you passionate about the dairy industry and have a knack for research and analysis? The Indian Dairy Association (IDA) is looking for a dynamic and dedicated Research Analyst to join our team!

Requirements:

Post graduate degree in Dairy/Veterinary/ Agriculture/Management/ Communication/Economics or related sciences is essential. Minimum three years' experience in data collection, management or analysis is expected.

Candidates having basic degree in Dairy/Animal Husbandry will be preferred. Ideal candidates should possess basic knowledge of dairy sector and should have knowledge of basic survey tools, data collection, research analysis skills and content creation. Proficiency in office software and administrative tools as well as data management and social media engagements.

Expected work profile:

As the Research Analysts, your responsibilities include collection and analysis of data related to various activities for the dairy sector. This may involve extensive literature survey and reviews. The candidate should also be able to plan and execute small research projects. Also create content for social media and print media updates. Overall, the candidate should also have good communication skills, coordinating meetings, managing correspondence, maintaining records, handling finances, and providing secretarial support to the association's leadership. Additionally, you'll play a crucial role in liaising with members, stakeholders, and external partners, ensuring smooth communication and collaboration within the dairy industry.

Age:

Preferable below 45 years (Can be relaxed in case of suitable candidate)

Remuneration:

The candidate will be hired on purely contractual basis for the initial period of 11 months. The fixed emolument per month is negotiable with qualification and experience.

Location:

Primarily the candidate will be placed at IDA (Gujarat Chapter) office, Anand. However, he/she can be transferred to Delhi if the Association so desires. Candidate may be required to travel for meetings or surveys and TA/DA as per the rules of Association will be paid, while on tour.

How to apply?

Apply on plain paper indicating your qualifications, credentials and experiences, with present job profile and expected salary. Also attach one page note justifying your candidature for the said post.

Last date for sending application:

Send the application by email to Secretary General, IDA, New Delhi on or before **30th July 2024**.

Shri Hariom Gulati

Secretary General, Indian Dairy Association

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